



OSMANIA UNIVERSITY
HYDERABAD -500 007 (T.S).

No. MR- ²⁵⁷ /34/2021/Adm.II-1

Dated: 10.08.2021

MOST URGENT

To
The Dean
Faculty of All the Deans
of Faculties, O.U.

Sub: OSMANIA UNIVERSITY – Preparation of **102nd Annual Report** of the University for the year **2020-2021 (i.e., 01.04.2020 to 31.03.2021)** - Information – called for - Regarding.

Ref: OU. Orders No. MR-237/34/2021/Adm.II-1, dated 16.07.2021

Sir / Madam,

As per Section 22 of the Universities Act, the Executive Council prepares the Annual Report of the University for Consideration by the Academic Senate at its Annual Meeting.

The 102nd Annual Report for the period from **01.04.2020 to 31.03.2021** has to be prepared and submitted to the Academic Senate.

In view of the above, you are requested to kindly submit the information / data of your Office in the Proforma (**Format-D**). The proforma can be downloaded from the University Website www.osmania.ac.in.

The filled in Proforma (**Format-D**) shall be **sent through official email only** to **ou_annualreport@osmania.ac.in**, and also a hard copy to the undersigned on or before **28.08.2021**

Please ensure that the information pertains to the period from **01.04.2020 to 31.03.2021 only**.

Yours faithfully,


✓ **JOINT REGISTRAR**
(Adm. & Convener)

Encl. (As above)

Copy to:

1. The P.A. to Vice-Chancellor, O.U.
2. The P.A. to Registrar, O.U.
3. The P.A. to Officer on Special Duty to Vice-Chancellor, O.U.